Getting started with the MCC 3100 for Nokia

The Nortel Mobile Communication Client 3100 (MCC 3100) for Nokia provides enterprise collaboration functionality to a supported mobile device using a data (Internet) connection over the cellular and WiFi network. MCC 3100 for Nokia allows real-time communication with the Nortel Mobile Communication Gateway 3100 (MCG 3100) and Nortel Communication Server. The term Communication Server means all communication servers that MC 3100 supports (see the MC 3100 Product Bulletin). For more information on MCC 3100 for Nokia, see *Nortel Mobile Communication Client 3100 for Nokia User Guide* (NN42030-102).
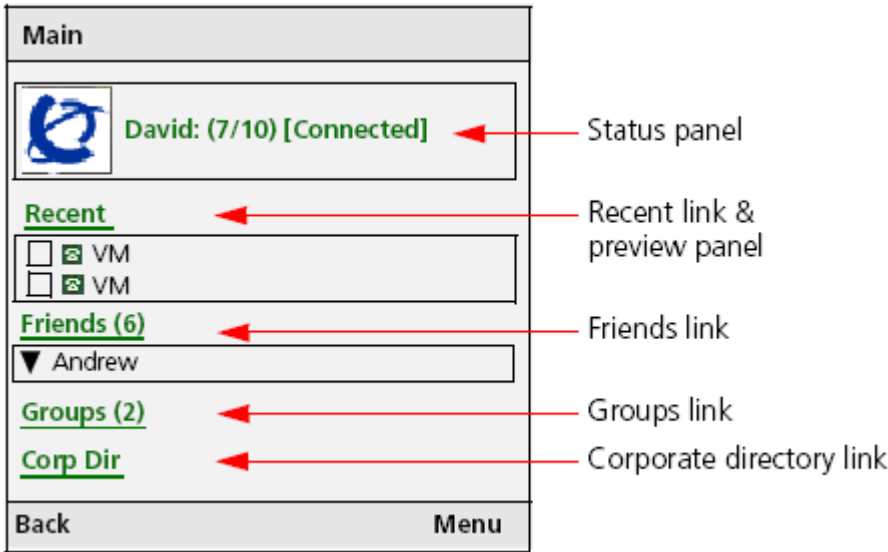
Important Notice:

Users are advised to select and use headsets which are designed to reduce excessive sound pressure levels or acoustic shocks. Users should check that their headsets do meet their respective National or International Acoustic and Safety requirements.

Starting the MCC 3100

To start the MCC 3100 application:

1. Press the phone **Menu** button.

2. Select the **Nortel MCC 3100** application icon.

The main MCC 3100 screen appears and you can use the application.

Note: If you have not moved the application icon location after installation, it is available under Menu > Installation.

Nortel Mobile Communication Client 3100 for Nokia
Quick Reference

Accepting or declining a call

To accept an incoming call with the MCC 3100:
1. Select the contact location where you want to receive the call.
2. Select **Accept** from the menu.

To decline an incoming call with the MCC 3100:
Select **Decline** from the menu.
The Call is declined and forwards to voice mail.

Exiting or hiding the MCC 3100

To exit the MCC 3100 application:
1. Select **Quit** from the MCC 3100 main menu.
2. Select **Yes** to exit.

To hide the MCC 3100 application:
From any MCC 3100 screen, press the **Menu** key.
The MCC 3100 application is now hidden. When you access the MCC 3100 again, you will return to the last screen you used.

Dialing calls

To call by dialing:
1. Go to the Main, Logs, Friends, or Search Results screen.
2. From the menu, select **Dial**.
3. Enter the person's phone number in the **To** field. Two number formats are supported:
- internal office extension numbers (for example, 4489).
- external PSTN numbers (for example, 6131231111).
4. From the menu, select **Call**.

Calls to friends

To call a friend:
1. Go to the Main, Logs, Friends, or Search Results screen.
2. Scroll to a log entry for a friend, or click a shortcut key to find a friend.
3. From the menu, select **Call**.

Numerous prompts can appear the first time you place a call. Respond to each prompt appropriately.

For more information on additional call modes and advanced calling, see *Nortel Mobile Communication Client 3100 for Nokia User Guide* (NN42030-102).

Voice Mail

To access voice mail:
1. Go to the Main screen.
2. From the menu, select **Call VM**.
- The Mobile Communication Gateway 3100 (MCG 3100) sets up the connection to the voice mail server.
- The MCG 3100 initiates a direct call from your Nokia to the voice mail server.
3. When you are prompted, enter your voice mail mailbox number and password using the Nokia phone application.

Note: You must use the Nokia phone application to generate DTMF tones.

Group calls	Logs

To initiate a group call

1. From the main screen, select the **Groups** link; or, from the main screen menu, select **Group Mgmt.**

2. From the **Group List**, select a group.

3. From the menu, select **Group Details**.

   The Group Details screen appears.

4. Select the users to call.

5. From the menu, select **Call.**

   The Group-Call Session screen appears and the MCG 3100 calls your Nokia phone.

6. Accept the call, and then follow the prompts. As the group call initiator, you must perform the following steps:

   a) Record the conference greeting, and then press **#** on your phone.
   b) Press **1** to review the greeting, press **2** to re-record the greeting, or press any other key to accept the greeting and start the conference.
   The MCG 3100 calls the users you selected and they can Join Now, Join Later, or Decline.

The Logs screen provides a history of your most recent incoming and outgoing calls, voice mail messages, and system event notifications.

To view the Logs screen:

1. From the Main screen, select the **Recent** link; or, from the Main or Friends screen menu, select **Logs**.

2. To view the individual log entry details, select the entry, and select **Log Details** from the menu.

Group call commands

Use these commands to manage a group call:
** help
*1 ends the conference
*3 dials another friend, then press #
*5 mutes or unmutes the conference
*6 mutes or unmutes your own voice
*7 locks or unlocks the conference
*8 hear a list of participants

*9 stops help